



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

Date: Tuesday 28 September 2021

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton*

Councillors: Cllr A Berry, Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr N Hercock,
Cllr E Jones, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James,
Cllr A Lawton, Cllr R Lillis, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer,
Cllr H Rose, Cllr T Venner*

(denotes Somerset West and Taunton Councillor "SWaT")*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Given the ongoing controls due to COVID-19 we respectfully ask that any members of the public wishing to attend/speak at a Council meeting please contact the Clerk by 12 noon on the working day preceding the meeting giving their full contact details, otherwise they will not be allowed to enter

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 4 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 Mayor’s Announcements**
- 6 To agree** the Minutes of the Full Council Meeting held on 24 August 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 7 To note** the Minutes of the Planning Committee Meeting held on 7 September 2021, the Finance & Staffing Committee Meeting held on 13 September 2021 and the Amenities & Environment Committee Meeting held on 14 September 2021
- 8 Finance Matters**
 - 8.1 To approve** Urgent Payments for September 2021
 - 8.2 To approve** Payments under £1,000 for September 2021
 - 8.3 To approve** Payments over £1,000 for September 2021
 - 8.4 To approve** Regular Payments for August 2021
 - 8.5 To approve** Payments by Procurement Card for August/September 2021
 - 8.6 To approve** Income Report for August 2021
- 9 To consider** recommendations from the Finance & Staffing Committee
 - (i) To agree a contribution of £16,355.76 towards the new children’s play area equipment alongside the S106 grant of £41,124.97
 - (ii) To discuss installation of grinding rails at Irnham Road Recreation Ground

10. **To consider** recommendations from the Amenities & Environment Committee
 - (i) To discuss the maintenance issue on a parcel of land in the Church Steps area and to agree to write to SWaT
11. **To receive** to receive a verbal report on the allotment sites from Cllr M Palmer for the Allotments Advisory Group
12. **To agree** a date for the Capital Budget Seminar – suggested 19 October 2021
13. **To discuss** the Tythings Court sinkhole
14. **To agree** the purchase of a floor cleaning machine
15. **To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
16. **Confidential Items**